

Long Distance Coach Travel - Application

Travel assistance is available for students who board away from home to attend school provided that their normal place of residence (family home) is in NSW. Long Distance Coach Reimbursement is for Students where coach travel is required from a train line to either the school or home address location.

Any breach of the terms and conditions may result in disciplinary action, including dismissal.

School Details

Full School Name:		
School Address:		
Suburb:	State:	Postcode:

Student Details

Surname:		Given Names:	
Gender:	<input type="checkbox"/> Female <input type="checkbox"/> Male	Class	Start date: / / <small>day month year</small>
Home Address:			
Suburb:	State:	Postcode:	
Contact number:	Date of Birth: / / <small>day month year</small>		

School Declaration

<input type="checkbox"/> I verify that the student meets the eligibility conditions of travel for which application is made and that no other form of free travel has been authorised.	Official school stamp <i>Application cannot be processed unless endorsed with stamp</i>
Principal Name:	
Date signed: / / <small>day month year</small>	

Applicant Details

Applicant Name:	<input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Student (16yrs)
Home Address:	
Suburb:	State: Postcode:
Email Address:	Phone:

Payment Details: TO BE COMPLETED BY THE RECIPIENT OF THE SUBSIDY TO ALLOW DIRECT CREDIT

BSB Code:	Account Number:	Branch:
Account Name:		
Name of Bank/Building:		

Applicant Declaration

<input type="checkbox"/> I declare that all information in this application form is true and correct. I understand that is an offence to attempt to obtain the benefit of a concession entitlement by false statement or other dishonest means.	
<input type="checkbox"/> I authorise payment of the subsidy to the above account.	
Applicant Name:	Date signed: / / <small>day month year</small>

Save this completed application form. Then select the link below to submit your application.

transportnsw.info/concessions-application

Privacy notice

Transport for NSW (TfNSW) is committed to protecting the privacy of your personal information in accordance with the Privacy and Personal Information Protection Act 1998 (NSW).

The personal information provided by you, including through application and renewal forms for your free travel pass, is collected by TfNSW for the purposes of you obtaining a free travel pass and will continue to be held by TfNSW for the purposes of determining your eligibility for, and issuing and managing of, your travel entitlement.

Otherwise we will not disclose your personal information unless you consent, or we are permitted or required by law.

TfNSW will keep your information at 231 Elizabeth St Sydney NSW 2000. You can ask to access or amend your personal information held by us, by contacting TfNSW at privacy@transport.nsw.gov.au.

Conditions of Eligibility

Transport for NSW will meet the cost long distance coach travel from home to school and return, incurred by students boarding away from home, subject to the following conditions:

- No other form of free travel has been approved (ie NSW TrainLink weekend/vacation pass).
- Refund of fares will be made only in respect of the equivalent of nine return journeys per school year.
- The journeys will comprise a maximum of two return trips per term except for one term when three return trips may apply at the students discretion.
- The number of journeys for which the costs will be met by the Ministry of Transport cannot be aggregated from term to term.
- Individual parents or schools must meet the costs of fares initially and then seek reimbursement from the department.
- Application for refund of fares is to be made by the principal at the end of each semester. Claim forms available by contacting the number shown below.
- Original receipts or passenger's copy of coach ticket must accompany applications for any refund.
- Transport for NSW reserves the right to withdraw travel assistance if investigation shows the student to be ineligible. Any subsidies paid as a consequence of false or misleading information will be required to be re-paid to Transport for NSW.
- Note: Train travel must be used where a reasonable service is provided.